

TOWN OF CHRISTIANA
SPECIAL TOWN BOARD MEETING
SEPTEMBER 20, 2011

Town Chairman Gary Rattmann called the meeting to order at 2:32 p.m and reminded attendees to sign attendance sheet.

Others present included Town Supervisor James Lowrey, Town Supervisor Virginia Kravik, Town Attorney Lee Boushea, and Clerk-Treasurer Sandra Everson.

Public Works employee James Johnson was also in attendance.

PROCEDURAL

The meeting had been properly posted.

PUBLIC APPEARANCES/COMMENT

There were no public appearances or comments.

DISCUSSION/DECISION ITEMS

- a. Discussion/consideration for Revisions to Application for Building use of Town Hall and Building Use Policy.

Motion by Town Supervisor Virginia Kravik to table item until next monthly meeting, second by Supervisor Jim Lowrey.

MOTION APPROVED 3-0

- b. Discussion/consideration James Johnson Health Insurance reimbursement.

Following discussion, motion by Chairman Gary Rattman, second by Supervisor Virginia Kravik to issue a 2010/2011 catch-up payment of \$1188.72 for health insurance reimbursement, which will be included in his 9/23/11 payroll check.

MOTION APPROVED 3-0

Motion by Virginia Kravik, second by Jim Lowrey to continue to reimburse James Johnson on either a biweekly or monthly basis for health insurance premium.

MOTION APPROVED 3-0

It was further suggested that a document/letter be prepared for the employee file to outline the agreement for health insurance reimbursement for future reference.

- c. Discussion/consideration of adoption of GRIEVANCE PROCEDURE as mandated by Wisconsin Statutes 66.059(1m)

Attorney Lee Boushea presented and explained a Grievance Policy and Procedure developed for use by the Town of Christiana. Motion by Chairman Gary Rattman to approve the policy, second by Virginia Kravik. Copies of policy to be distributed to employees.

MOTION APPROVED 3-0

- d. Road Repair Reimbursement Agreement between ATC LLC and Town

Following discussion, motion by Supervisor Virginia Kravik, second by Supervisor Jim Lowrey to adopt agreement with the understanding the Town will not be issuing formal Chapter 348 permit.

MOTION APPROVED 3-0

- e. Shredder purchase by Town Clerk-Treasurer

Following discussion, motion by Chairman Gary Rattman, second by Virginia Kravik to increase the maximum amount originally approved to \$225.00.

MOTION APPROVED 3-0

APPROVALS

- a. No Vouchers/bills presented.
- b. Minutes from 7/12/2011 Regular town Board Meeting.

Chairman Gary Rattman made motion to approve July 12, 2011 minutes and second by Jim Lowrey.

MOTION APPROVED 3-0

ADJOURNMENT

Motion by Town Chairman Gary Rattman, second by Supervisor Virginia Kravik to adjourn meeting.

MOTION APPROVED 3-0

Sandra Everson, Clerk-Treasurer